

TC

Mount Vernon Cemetary
Trustees Meeting
September 1, 2009

ATTENDING; John McCormick III, Peter Rotando, Aaron Goodale, Cemetary Superintendent, Kevin McKee, and Walter Rotti of Rotti Construction Co., Inc. West Boylston, Massachusetts.

1. Chairman John McCormick III called the meeting to order at 4:45 P.M..
2. Motion made by Aaron G. and seconded by Peter R. to approve the minutes of the August 17, 2009 meeting. Unanimously approved.
3. Motion by Peter R. and seconded by Aaron G. to accept the Cemetary Superintendent's Monthly Report for August, 2009. Unanimously approved.
4. Motion made by Aaron G. and seconded by Peter R. to open and read the bids for the Phase III and Phase IV proposals of work for the expansion area at Mount Vernon Cemetary. Unanimously approved.
"Note", David Mercurio of David Mercurio & Son notified this Board by phone communication that he was not going to bid this work.
5. The following bids are identified as Phase III, which is specically for the drainage work in the expansion area. Phase IV includes the construction, final grading of the new roadways in the expansion area and three Alternate Proposals which include the loaming of areas within the expansion area.

	Phase III	Phase IV	Alt. #1	Alt.#2	Alt.#3
J. Colangelo & Son, Inc.	\$5,210.00	\$10,850.00	\$6,125.00	\$6,075.00	\$7.00/lf
Dave Edilberti Backhoe Service	\$4,600.00	\$ 9,950.00	\$6,100.00	\$5,900.00	\$7.50/lf
Rotti Construction Co., Inc.	\$3,850.00	\$ 9,200.00	\$4,850.00	\$4,650.00	\$5.00/lf

"Note", David Mercurio & Son working in the expansion area today to try and bring Phase II site work to completion. The work to bring the manhole casting to grade with the concrete rings as proposed and accepted by David Mercurio & Son has not been done. The Contractor receiving the Phase III work will have to complete this work.

6. Motion made by Aaron G. and seconded by Peter R. to award the Phase III work to Rotti Construction Co., Inc., for the amount of \$3,850.00. Unanimously approved. Board asked Rotti Construction Co., Inc. if the work of placing the grade rings on the manhole that was not completed by David Mercurio & Son in the Phase II portion of construction would be done by their company. Rotti Construction Co, Inc. agreed to perform this work for the same price of \$500.00 as David Mercurio & Son had agreed to. Board thanked Rotti Construction Co., Inc. for assuming the extra work for the same price.
7. Motion made by Aaron G. and seconded by Peter R. to award the Phase IV work, including the considerations for Alternate #1, Alternate #2. and Alternate #3. to Rotti Construction Co., Inc. for the stated amounts. Unanimously approved.
8. Motion made by Aaron G. and seconded by Jack M. to place, spread and seed loam on slopes of the new expansion area, not included in the Phase IV work. Aaron G. presented the Board with three quotes and samples of material from area companies.

Leahy Construction	\$18.00/cy
Baldarelli Bros.	\$18.00/cy
David Mercurio & Son	\$16.75/cy "Note"; No sample supplied

Board examined all of the samples provided for review, and based upon the motion made, awarded the bid of \$18.00/cy to Baldarelli Bros.. Unanimously approved.
9. Board reviewed quotes for gravel borrow from the following companies.

Baldarelli Bros.	\$8.50/cy
Rotti Construction Co., Inc.	\$8.25/cy
Leahy Construction	\$10.00/cy

Motion made by Peter R. and seconded by Aaron G. to award the bid for gravel borrow to Rotti Construction Co., Inc. for \$8.25/cy. Unanimously approved.
10. Cemetary Superintendent reported that Eagle Scout project was going well.
11. Board was notified by Chairman, Jack M. that M. Jeans next Step-raise will go into effect on September 9, 2009.
12. Board discussed the need to consider some means of compensatory time for the Cemetary Superintendent, since he is usually working alone and on Saturdays.
13. Motion to meet on Monday, September 28, 2009 at 4:30 P.M. made by Jack M. and seconded by Peter R.. Unanimously approved.
14. Motion to adjourn by Peter and seconded by Aaron G. at 6:35 P.M. Unanimously approved.

[Handwritten signatures and initials]